



# Ditec

IP2319EN • 2020-09-02



## Ditec CIVIK

Technical Manual

Assembly, Installation and Maintenance handbook for internal sliding door

(Translation of original instructions)

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# 1. General safety precautions



Failure to respect the information given in this manual may cause personal injury or damage to the device.  
Keep these instructions for future reference

This assembly and installation manual is intended exclusively for the use of qualified personnel. Installation, electrical connections and adjustments must be performed by qualified personnel, in accordance with Good Working Methods and in compliance with the current regulations.

Read the instructions carefully before installing the product.

Incorrect installation could be dangerous.



The packaging materials (plastic, polystyrene, etc.) should not be discarded in the environment or left within reach of children, as they are a potential source of danger.

Before installing the product, make sure it is in perfect condition.

Do not install the product in explosive areas and atmospheres: the presence of inflammable gas or fumes represents a serious safety hazard.

Before installing the motorisation device, make all the necessary structural modifications to create safety clearance and to guard or isolate all the crushing, shearing, trapping and general hazardous areas.

Make sure the existing structure is up to standard in terms of strength and stability. The motorisation device manufacturer is not responsible for failure to observe Good Working Methods when building the frames to be motorised, or for any deformations during use.

The safety devices (photocells, safety edges, emergency stops, etc.) must be installed taking into account the applicable laws and directives, Good Working Methods, installation premises, system operating logic and the forces developed by the motorised door or gate.

The safety devices must protect against crushing, cutting, trapping and general danger areas of the motorised door or gate.

Display the signs required by law to identify hazardous areas.

Each installation must bear a visible indication of the data identifying the motorised door or gate.

When necessary, connect the motorised door or gate to an effective earthing system that complies with the current safety standards.



During installation, maintenance and repair operations, cut off the power supply before opening the cover to access the electrical parts.

The automation protection casing must be removed by qualified personnel only.



The electronic parts must be handled using earthed antistatic conductive arms. The manufacturer of the motorisation device declines all responsibility if component parts not compatible with safe and correct operation are fitted.

Only use original spare parts when repairing or replacing products.

The installer must supply all information concerning the automatic, manual and emergency operation of the motorised door or gate, and must provide the user with the operating instructions.

## 2. Declaration of incorporation of partly completed machinery

We:

Entrematic Group AB  
Lodjursgatan 10  
SE-261 44 Landskrona  
Sweden

declare under our responsibility that the following types of equipment:

Ditec CIVIK, Ditec OLLY C

comply with the following directives:

2014/30/EU	Electromagnetic Compatibility Directive (EMCD)
2006/42/EC	Machinery Directive (MD) for the following essential health and safety requirements: 1.1.2, 1.2.1, 1.2.2, 1.2.3, 1.2.4.2, 1.2.6, 1.3.9, 1.4.3, 1.7.2, 1.7.4, 1.7.4.1, 1.7.4.2
2011/65/EU	on the restriction of the use of certain hazardous substances in electrical and electronic equipment (RoHS)

Technical documentation for safe integration supplied.

Harmonised European standards which have been applied:

EN 60335 -1:2012+A11:2014	EN ISO 13849 -1:2015	EN 61000-6-1:2007
EN 60335-2-103:2015	EN 16005:2012/AC:2015	EN 61000 -6-3:2007+A1:2011
EN 61000-3-3:2013	EN 61000-3-2:2014	

The production process aims to guarantee that the equipment complies with the technical documentation.

The equipment must not be put into service until the final door system installed has been declared compliant with the Machinery Directive 2006/42/EC by the installer.

Person in charge of technical data sheet:

Matteo Fino

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Entrematic Group AB  
Lodjursgatan 10  
SE-261 44 Landskrona  
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Place  
Landskrona

Date  
2020-09-02

Signature  
Matteo Fino  


Position  
Entrance Automation President

### 3. Technical details

	CIVIK 1 WING	CIVIK 2 WINGS
Power supply	230V~ / 50-60Hz	230V~ / 50-60Hz
Absorption	0,2A	0,2A
Accessories power supply	24V= / 0,36A	24V= / 0,36A
Thrust	30N	30N
Opening speed*	0,4m/s	0,8m/s
Closing speed	0,2m/s	0,4m/s
Intermittence	S2= 20min S3= 30%	S2= 20min S3= 30%
Max door weight	60kg	2 x 40kg
Temperature	-20°C / +55°C	-20°C / +55°C
Degree of protection	IP20	IP20

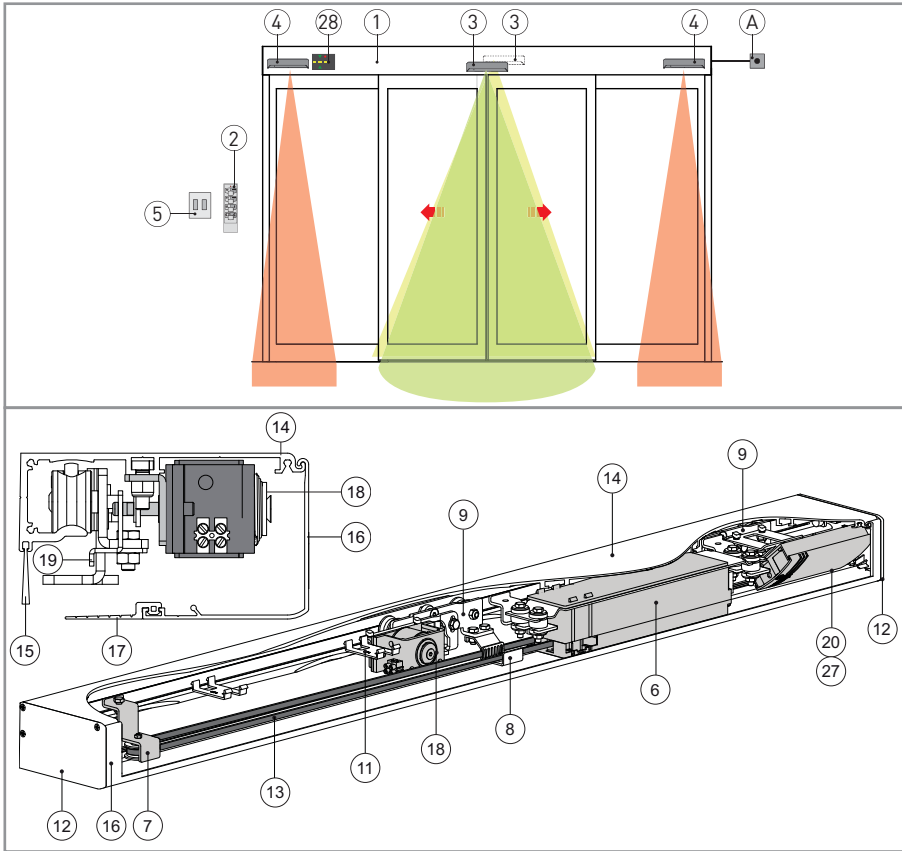
\* The maximum door wing speed varies according to the door wing weight if the LOW ENERGY service is used (see chap. 10).

#### 3.1 Operating instructions

Applications: INTENSE. Ditec Civik is the ideal solution for all residential and commercial environments such as offices and studios.

**i** **NOTE:** the given operating and performance features can only be guaranteed with the use of DITEC accessories and safety devices.

# 4. Standard installation

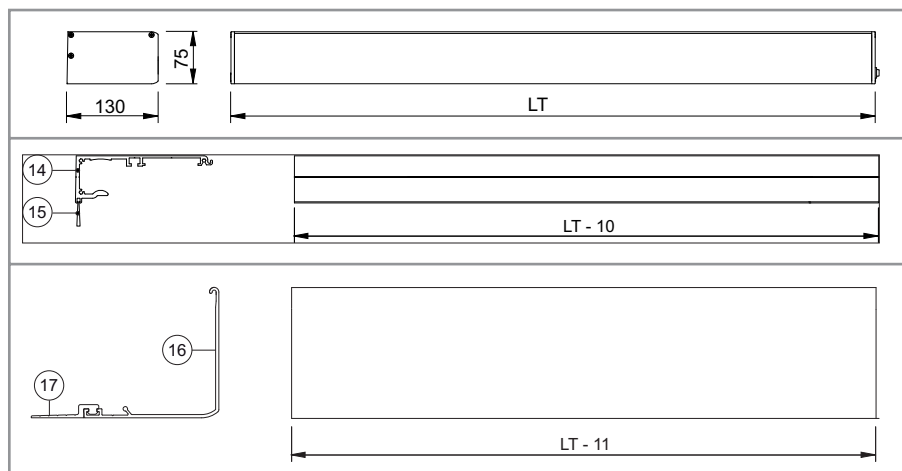


REF. CODE	DESCRIPTION	REF. CODE	DESCRIPTION
A	Power supply	13	KXL037K Belt 20 m
1	DOITCVK22P DOITCVK33P Operator	14	V3760N66 Housing
2	COMGTC Wireless functions selector switch (ref. COMGC)	15	VSP25V25 Seal brush 2,5 m
3	PASS024AS(W) Combined opening and safe closing sensor	16	V3759N66 Carter
4	PAS005AP Safe opening sensor	17	RGR3511 Gasket 40 m
5	Push-button	18	Anti-panic lock
6	Control and drive unit	19	CIVIKLA Lock hook-up bracket
7	Belt transmission unit	20	OCL Radio receiver
8	Belt attachment bracket	21	CIVIKAL Wood door attachment
9	KCIVIK1P Carrier unit	22	CIVIKAC Glass door attachment
10	Rabbed lock	23	0KP515AB Sliding guide (10 piece)
11	Wire bracket	24	0KP369 Sliding guide for glass wing (10 piece)
12	Housing heads	26	KCIVIKGCL Second door unit
		27	COMGRC Wireless functions selector switch receiver (ref. COMGC)
		28	COMGS Optional display

IP2319EN



## 5. Assembling



### 5.1 Assembling procedure

The supply modes for the CIVIK automations are as follows:

1. kit of components to be assembled;
2. automations assembled on a door wing in three different lengths.

To assemble the components kits, to reduce the standard LT dimensions, or to carry out an automation for two door wings, proceed as follows.

- Cut the box and the casing as indicated in figure.

**NOTE:** remove any cut residues from the aluminium, and clean the carriage slide guides in particular.

- Assemble the necessary components as follows:

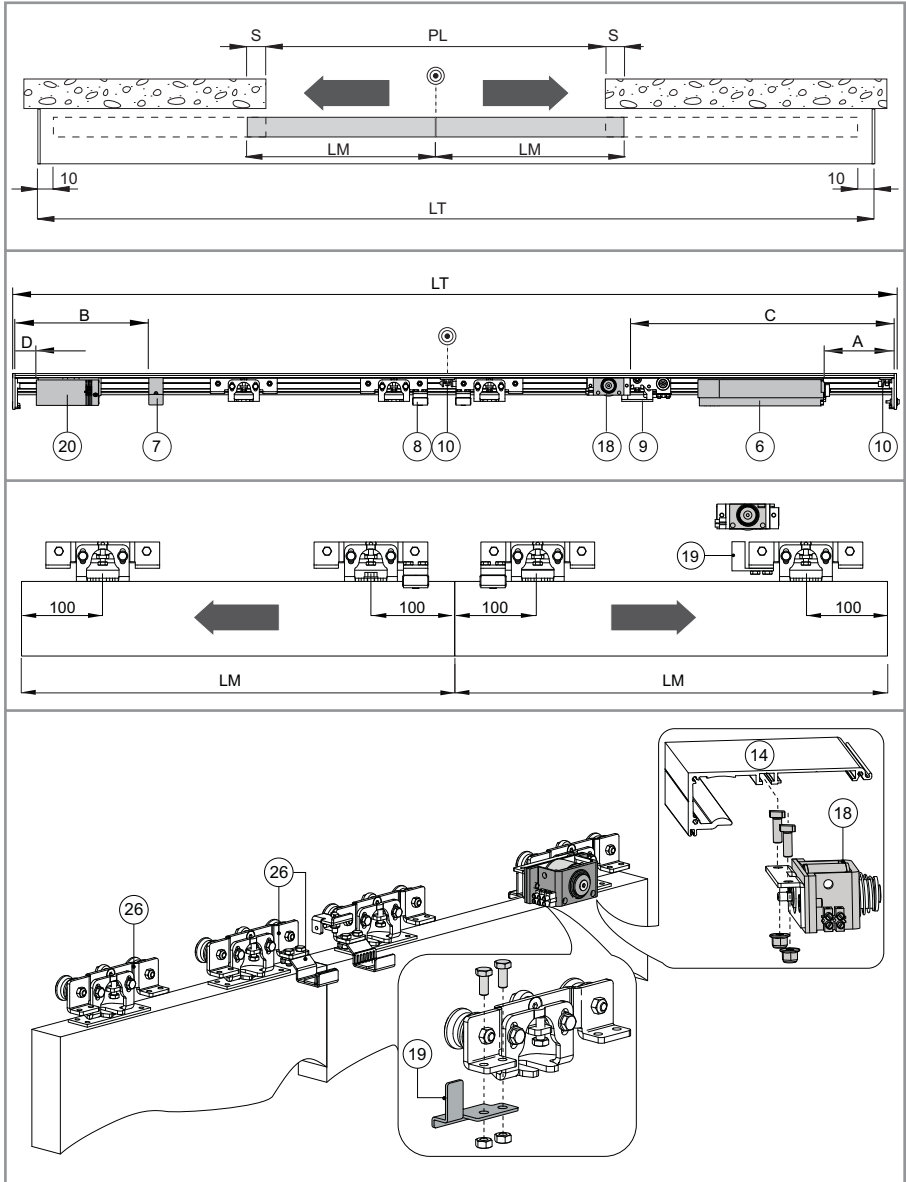
CIVIK 2 door wings, see page 8;

CIVIK 1 door wing with opening to the right, see page 9;

CIVIK 1 door wing with opening to the left, see page 10.

# CIVIK 2

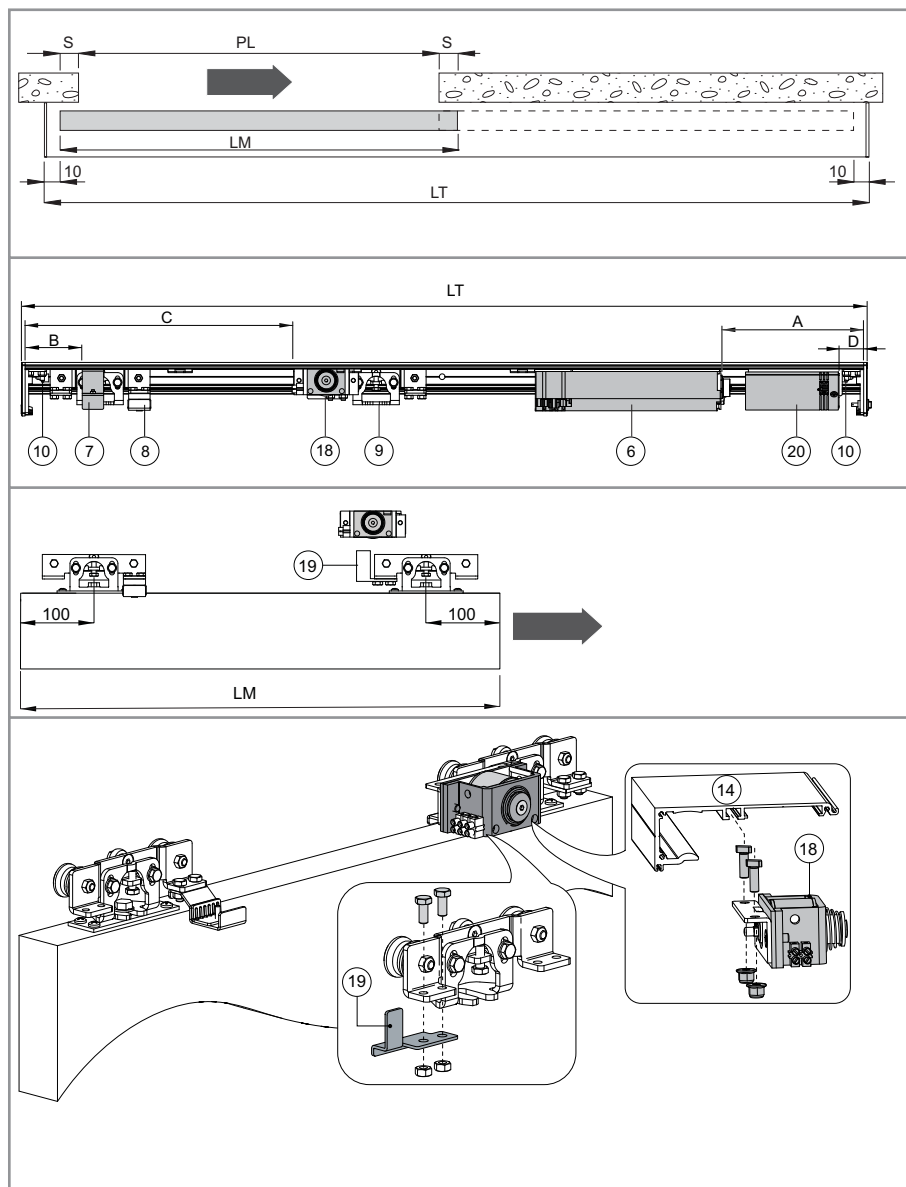
CODE	LT PL + 2LM + 20	LM	PL	A	B	C	D
DOITCVK22P + KCIVIKGCL	2200	(PL + 2S) / 2	LT - 2LM - 20	150	400	700	80
DOITCVK33P + KCIVIKGCL	3300			400	650	1000	80





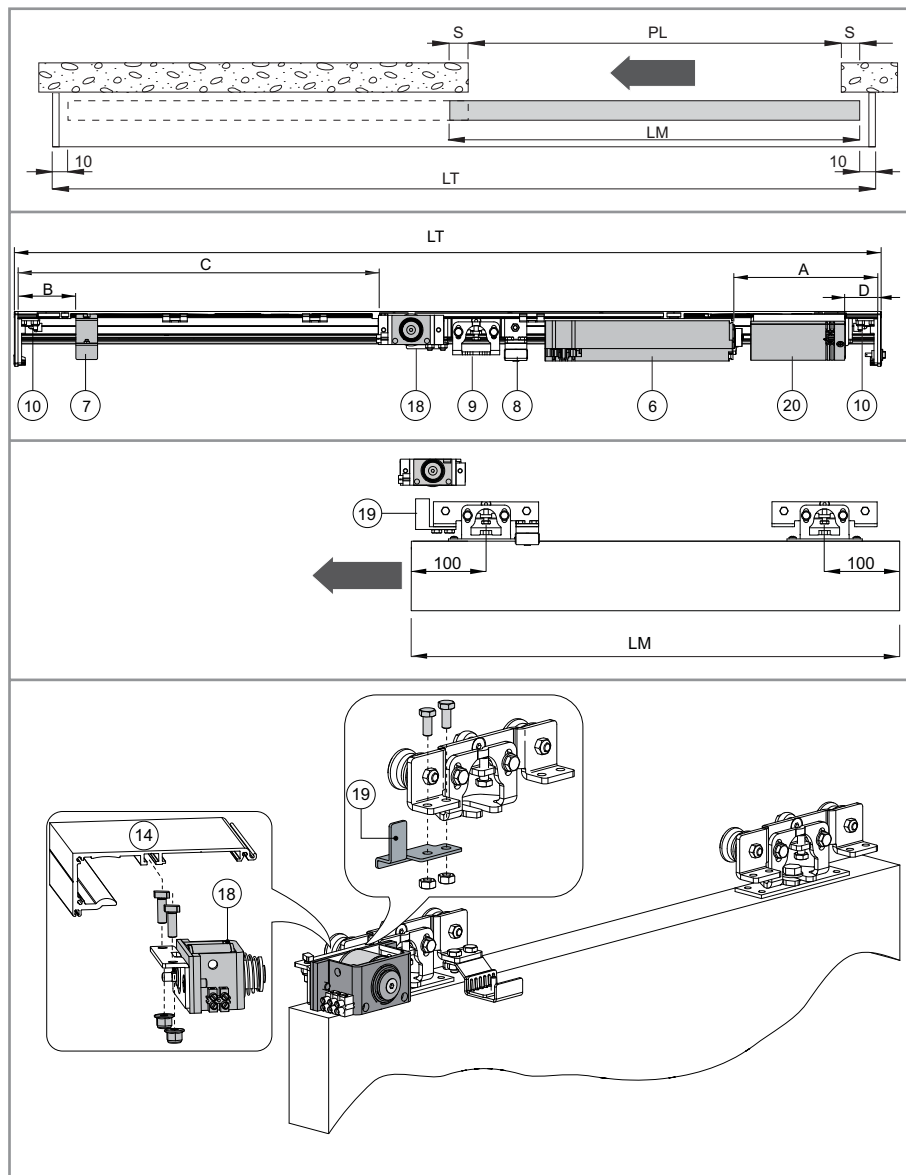
# CIVIK 1 DX

CODE	LT PL + LM + 20 + S	LM	PL	A	B	C	D
DOITCVK22P	2200	PL + 2S	LT - LM - 20 - S	500	70	850	350
DOITCVK33P	3300			1000	70	1350	900

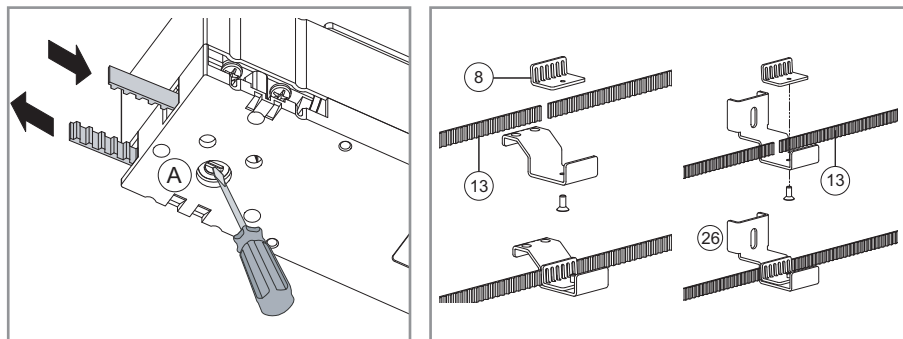


# CIVIK 1 SX

CODE	LT	LM	PL	A	B	C	D
DOITCVK22P	PL + LM + 20 + S			500	70	1050	350
DOITCVK33P	3300	PL + 2S	LT - LM - 20 - S	1000	70	1600	900



## 5.2 Belt assembling procedure



- Insert the belt in the motor, rotating the pin [A] as indicated in the figure.
- Join the belt in line with the belt attachment bracket, as indicated in the figure (on the right of the belt attachment pulling unit [26]). Cut any excess.
- Tighten the belt correctly, moving the belt transmission [7] to the left.
- Tighten all screws and secure the heads to the box.

# 6. Installation

## 6.1 Housing fastening



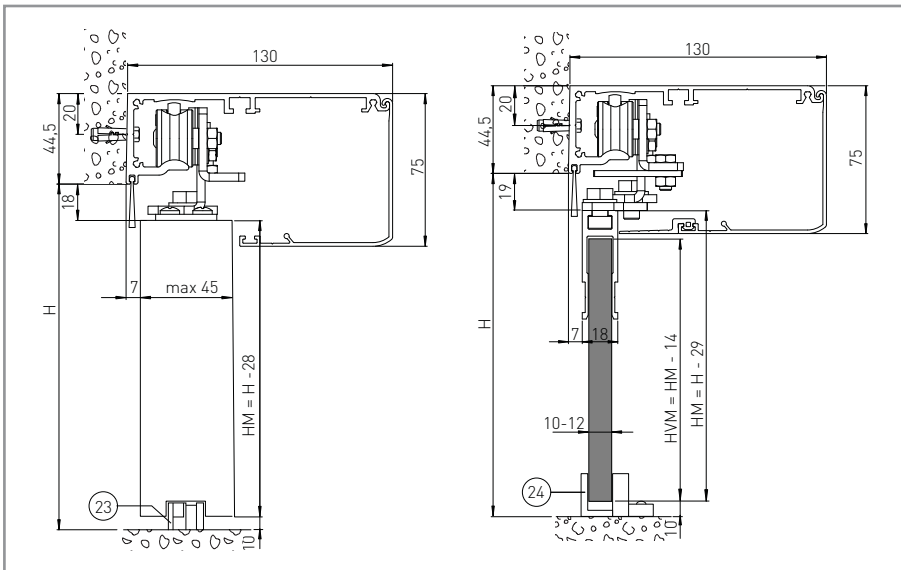
### General tips / Safety concerns

Ensure that entrapment between the driven part and the surrounding fixed parts due to the opening movement of the driven part is avoided. The following distances are considered sufficient to avoid entrapments for the parts of the body identified;

- for fingers, a distance greater than 25 mm or less than 8 mm
- for feet, a distance greater than 50 mm
- for heads, a distance greater than 300 mm
- and for the whole body, a distance greater than 500 mm.

If these distances can not be met, protection is necessary.

- Danger points shall be safeguarded up to a height of 2.5 m from the floor level.
- The operator shall not be used with a doorset incorporating a wicket door.
- The electrical switch must be positioned in the direct view of the driven part but away from the moving parts. Unless operated by a key, it must be installed at a minimum height of 1.5 m and not accessible to the public.



Unless otherwise specified, all measurements are expressed in millimetres (mm).

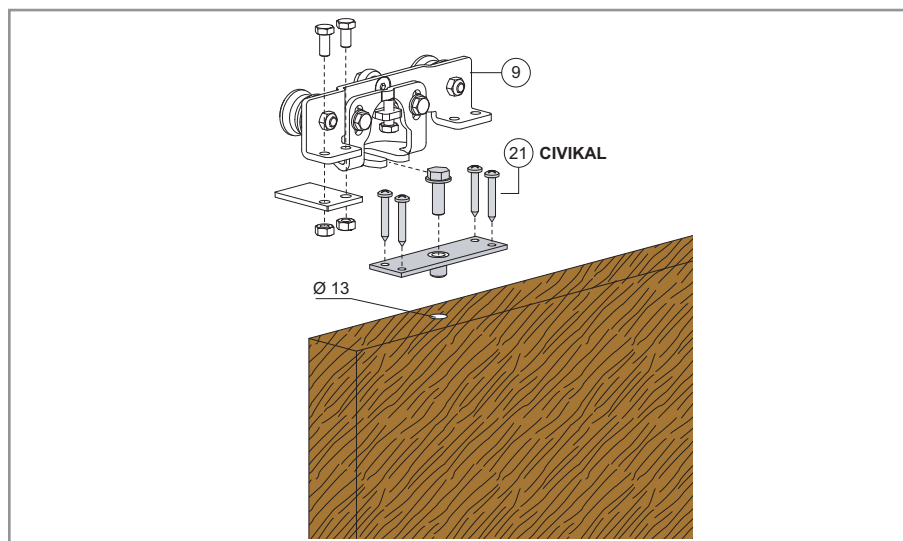
Figures show the fastening of the housing in accordance with the height of the wing:

- Fasten the housing by means of steel blocks M6 Ø12 or screws 6MA (not provided by us).
- Verify if housing rear side is perpendicular to the floor and not lengthwise deformed by the shape of wall. Should the wall not be straight and smooth, iron plates shall be arranged on it prior to guide fastening.



**WARNING:** the housing must be attached securely to the wall to support the weight of the wings.

## 6.2 Wood door wing preparation

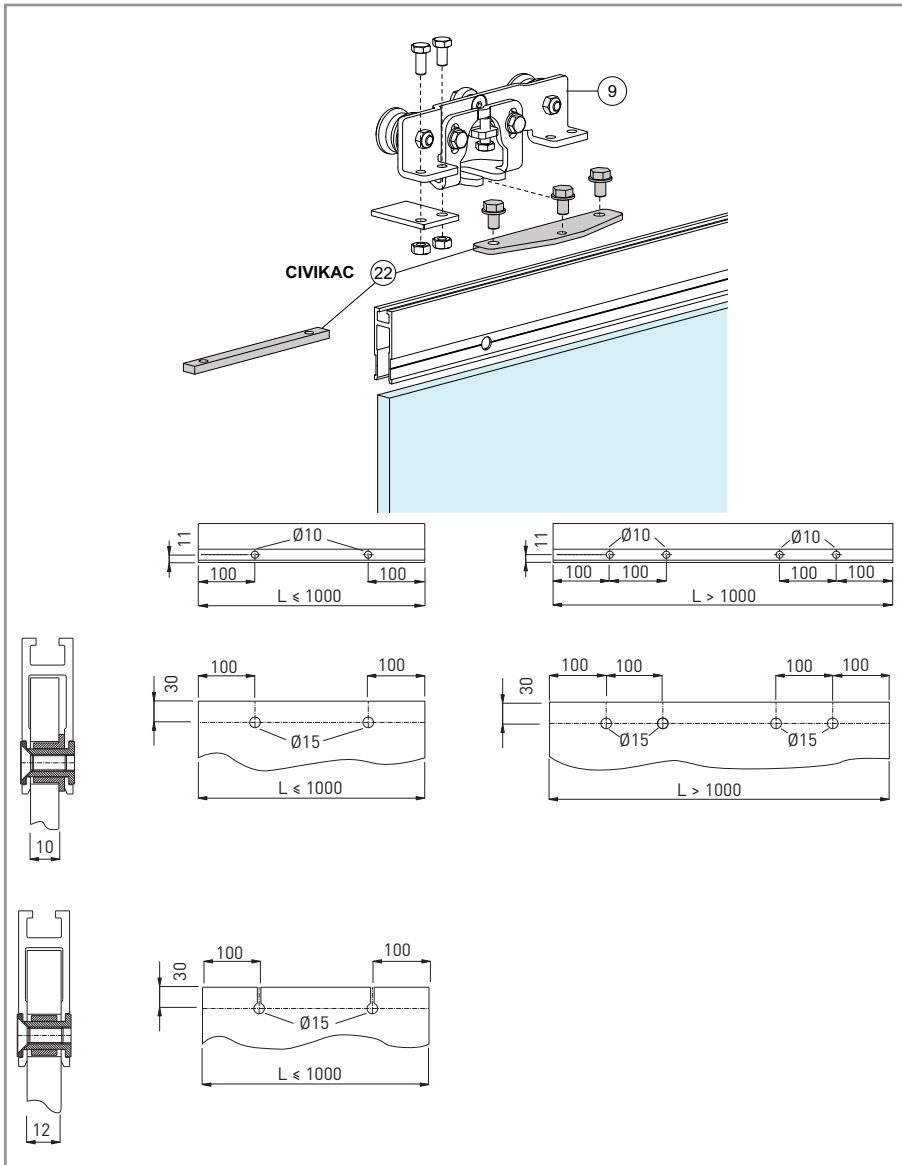


The door must be robustly constructed.

Fix the door wing attachment bracket on the door wing, and fix the latter to the carriage, as indicated in figure.

It is advisable to install rubber borders at the ends of the wing to reduce force of impact.

## 6.3 Glass door wing preparation



The glass fitting section may be used with glass-only wings of 10 or 12 mm thickness. It is not usable on any kind of normal or stratified glass.

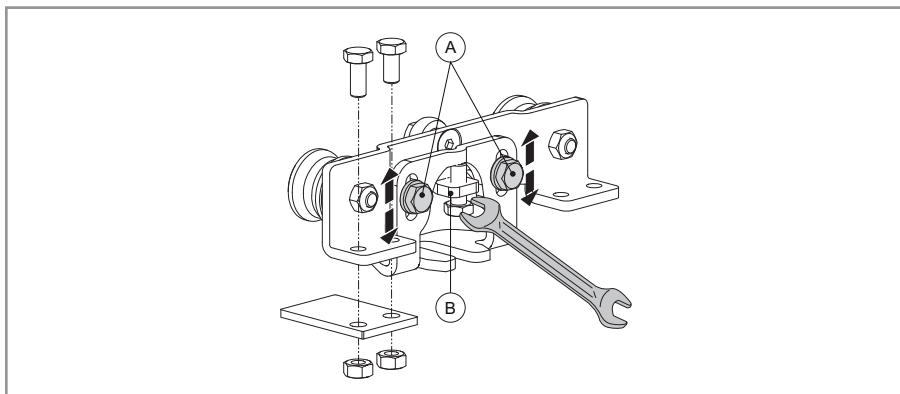
Carry out the operations indicated in figure.

We recommend to apply a light layer of silicone between the glass corner and the end of the profile.



**WARNING:** in closing position for all-glass wings, without gaskets, leave at least 10 mm to avoid contact between glass wings.

## 6.4 Door wing adjustment



It is possible to adjust the vertical position of the door wing, as shown in the figure.

Loosen the screws [A] and adjust height with screw [B].

Check, by moving the wing by hand, that it moves freely and without friction and that all the wheels bear on the guide.

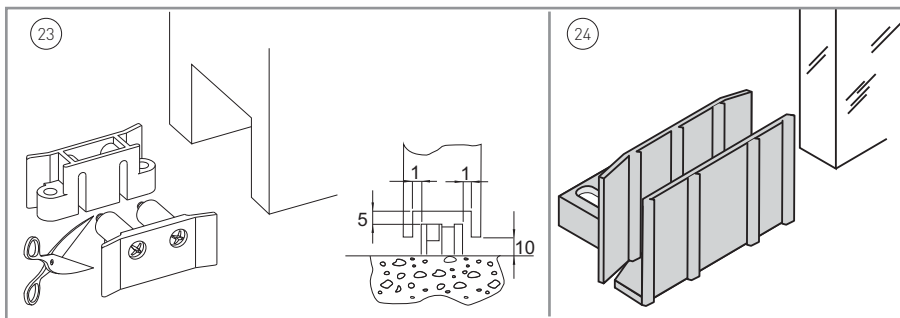
## 6.5 Belt tightness

- Tighten the belt correctly, moving the belt transmission [7] to the left.



**WARNING:** a wrong adjustment can prevent the automation from working properly.

## 6.6 Guides at floor installation



For guides at floor use only antifriction materials such as PVC, NYLON, TEFLON. It is preferable that the length of the guide should not be greater than the overlap between the mobile and fixed wing, and that it not enter the passage space.

The guide slide on the floor must be smooth for the entire length of the wing.

[23] Guide for framed door supplied by us: cut to required.

[24] Guide for glass door supplied by us.

## 6.7 Fastening door wing locking device CIVIKLA

The door wing locking device can be fitted to keep the door closed. The automation automatically recognises the locking device and acts properly.

- Fix the door wing locking device [18] inside the box, using the screws supplied on the basis of the type of automation chosen.
- Place the door wing in the closure position.
- Fix the lock hook-up bracket [19] to the carriage, as indicated on page 8, 9 and 10.
- Check that, with the door closed, the lock is resting correctly on the lock hook-up bracket, preventing the door from sliding.
- Make the electrical connections as shown in chapter 9.

## 6.8 Fastening of the radio receiver OCL

It is possible to install the radio receiver that allows the door to be activated by means of wireless commands.

- Fasten the radio receiver [20] inside the box by means of the supplied screws.
- Carry out the electrical connections as shown in the related manual.
- Memorise the transmitters as shown in the related manual.

## 6.9 Installation of COMGC functions selector switch

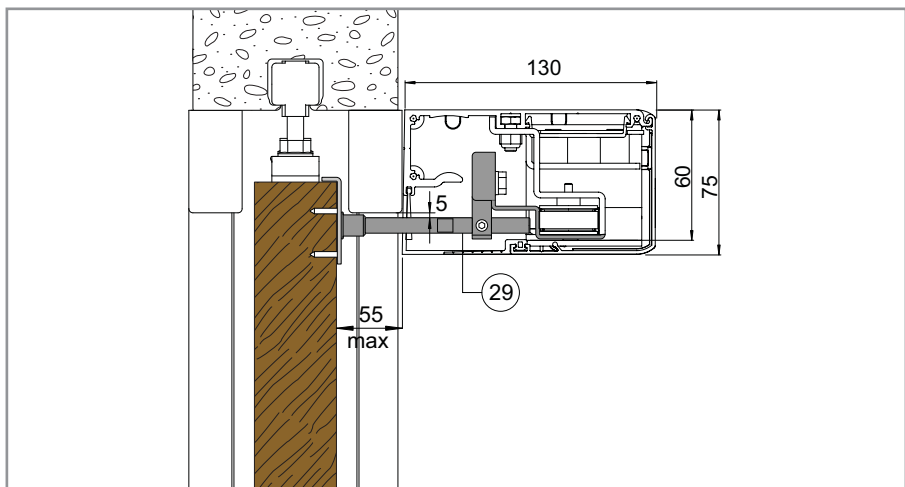
The radio selector which allows you to select door functions can be installed using wireless commands:

- Fasten the COMGRC receiver [27] inside the box using the supplied screws.
- Carry out the electrical connections as described in the relevant manual.
- Memorise the COMGTC transmitter [2] as described in the relevant manual.

# 7. Installation on disappearing doors (KCIVIKC1TP)

It is possible to install the CIVIK automation on disappearing doors.

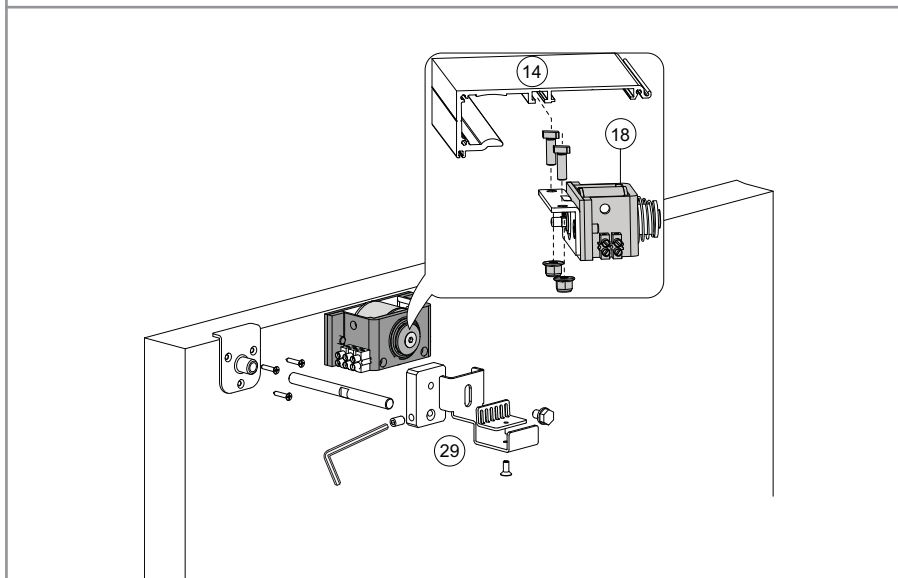
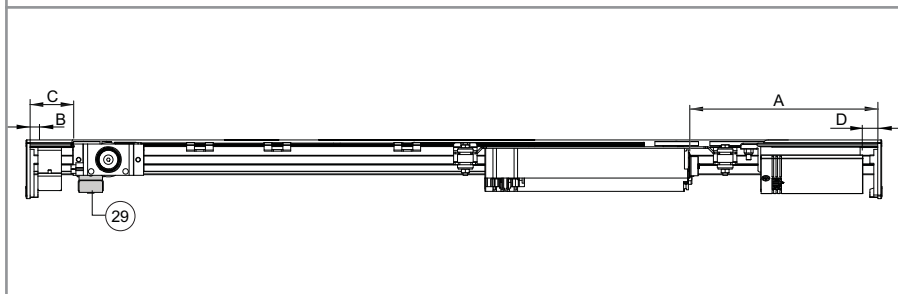
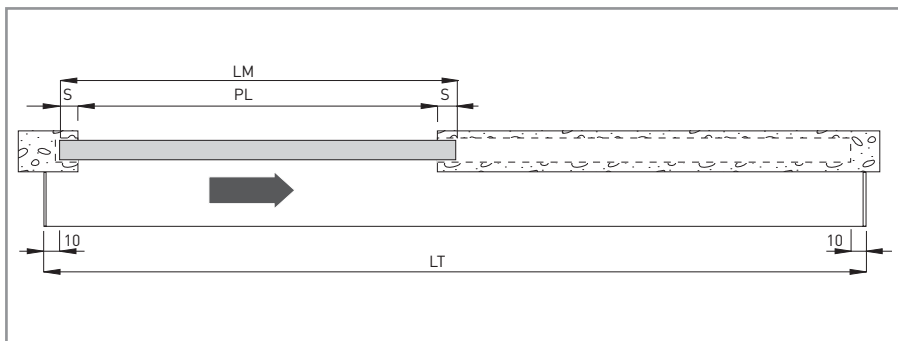
By means of the pulling unit [29], the door wing is connected to the automation belt.





# EXAMPLE

LT	LM	PL	A	B	C	D
1600	PL + 2S	1000 max	240	20	80	20



## 8. DOITCV16P - DOITCV22P

### Glass door wing attachment

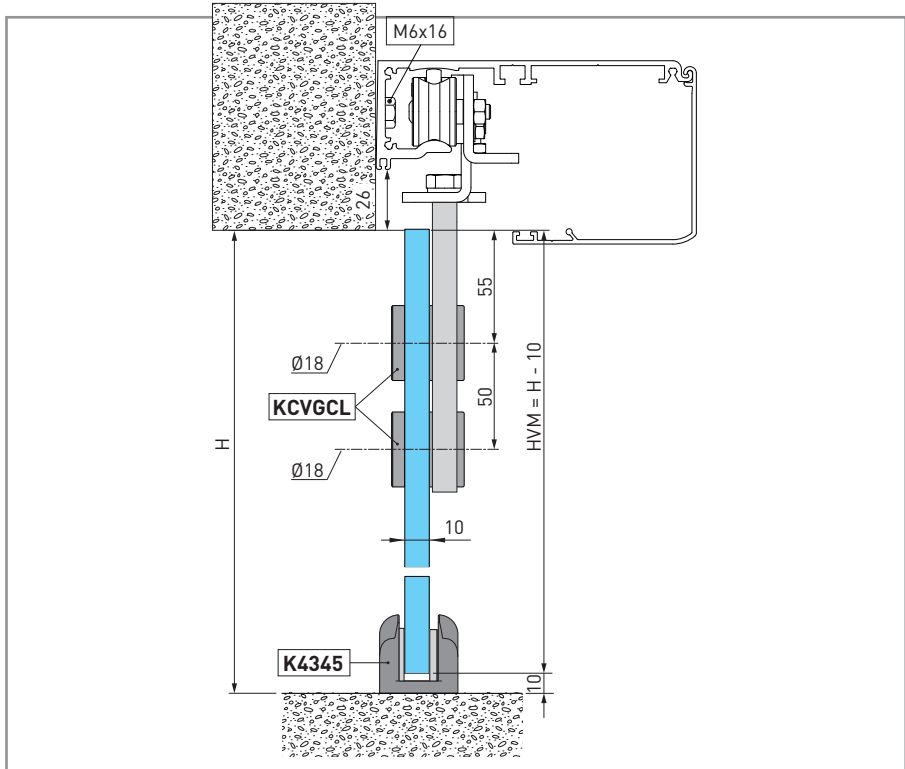


Figure shows the installation measurements for a CIVIK automation made with glass door wings.

#### 8.1 Preparing the glass door wing

Use only glass with a thickness of 10 mm (not supplied by us).

To create an automation with two moving door wings, use the KCVGCL kit for the second moving door wing.

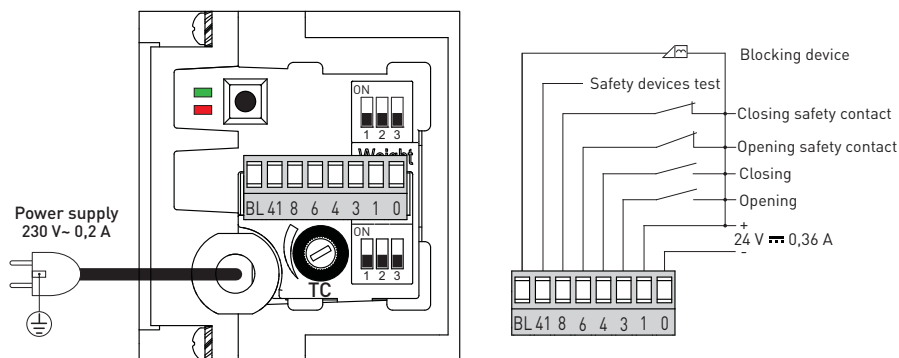
**WARNING:** in closing position for all-glass door wings, without gaskets, leave at least 10 mm to avoid contact between glass door wings.

#### 8.2 Installing the floor guide

Fasten the guide to the floor, as shown in figure.

The length of the floor guide should not be greater than the overlap between the fixed and mobile door wings, and must not enter the passage space.

## 9. Electrical connections



-Max section of the wire that can be used on a single clamp = 1.3 mm<sup>2</sup> (26AWG).  
 -If used wires with a larger diameter or more wires, make an external connection using a special terminal (not supplied).

### 9.1 Commands

Command	Function	Description
1 — 3	N.O. OPENING	The opening manoeuvre starts when the contact is closed.
1 — 4	N.O. CLOSING	The closing manoeuvre starts when the contact is closed.
1 — 3 1 — 4	N.O. STOP	The coincidence of an opening and closing command stops all movements. WARNING: when the contact opens again the door proceeds with the interrupted manoeuvre.
1 — 6	N.C. OPENING SAFETY CONTACT	The opening of the contact causes the opening speed to decrease in the last 500 mm of stroke of the door wing. NB: If no opening safety device is used and DIP3= ON, a jumper must be made on contacts 41-6.
1 — 8	N.C. CLOSING SAFETY CONTACT	The opening of the contact reverses the movement (re-opening) during the closing operation. NB: If no closing safety device is used and DIP3= ON, a jumper must be made on contacts 41-8.
41 — (+) 0 — (-)	N.C. SAFETY DEVICES TEST	Terminal 41 activates a test of the safety device on each cycle. If the test fails the RED LED flashes briefly and the test is repeated. With DIP3=ON connect terminal 41 and 0 of the control panel to the corresponding test terminals on the safety device. If the safety devices are not tested, see description DIP3=OFF.


### 9.2 Output and accessories




Output	Value - Accessories	Description
	24 V ~, 0,36 A	<b>Accessories power supply.</b> Power supply output for external accessories.
	<b>CIVIKLA</b> 24 V ~, 0,5 A	<b>Lock device.</b> Lock is only activated when the door is closed. NOTE: the door is released in the event of power failure and can be manually operated.




## 9.3 Adjustments


### TRIMMER/DIP SWITCHES ADJUSTMENT ENABLING PROCEDURE


The trimmers and DIPs affect the force limiting safety function. They must be set as instructed, (if not, the modifications will not be accepted and the RED and GREEN LEDs will flash):





- During the setting phase, the operator stops and it is not possible to carry out commands.
- Press the button  for 4 s (RED and GREEN LEDs on);
- Adjust the trimmers and DIP switches within the 5-minute time limit;
- To complete the procedure, press the button for 2 s, the operator continues the previously interrupted operation

	Description	OFF 	ON 
	<b>DIP1 Closure thrust.</b> Maintain the door wing in the closure position.	Disabled.	Enabled.
	<b>DIP2 Direction selection.</b> The opening direction is intended by viewing the automation from the side being examined.	Righthand opening. Automation with 2 door wings	Lefthand opening.
	<b>DIP3 Safety test terminal 41</b>	Disabled The safety sensors are not monitored and the NC contacts must be connected to terminals 1-6 and 1-8.	Enabled.

	Description	OFF 	ON 
	<b>DIP "WEIGHT"</b> Select wing weight for <b>LOW ENERGY use</b>	See chapter 10	See chapter 10

<b>TC</b> 	<b>Automatic closing time.</b> From 0 to 30 s. Adjust the time that passes between the end of the opening operation and the start of the automatic closing operation. The count is reset when an opening command is given with the door open. Adjust the TC to the maximum if automatic closing is not required.
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	<b>Opening</b> Press quickly to activate the opening operation <b>ENABLING of trimmer/dip switches adjustment</b> (red+green LEDs on, see enabling procedure)
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




LED	On	Flashing light
Green 	Power supply on	Encoder not working or automation faulty.
Red 	Safety contacts 6 or 8 open.	Safety test failure.
Red + Green 	Trimmer/dip switches adjustment procedure enabling	<ul style="list-style-type: none"> <li>• 2 flashes = trimmer/dip switches adjustment confirmed</li> <li>• 4 flashes at 1s intervals, indicates that an adjustment has been made without first enabling the adjustment procedure:perform the enabling procedure again.</li> </ul>
Red / Green 		<b>alternately flashing light</b> the automation is stopped due to coinciding opening and closing commands


## 10. Requisites for doors for Low Energy use

The CIVIK automation is factory supplied with maximum performance setting. If used with the Low Energy service, the "Weight" dip switches must be selected according to the weight of the door wing, as shown in the following table.

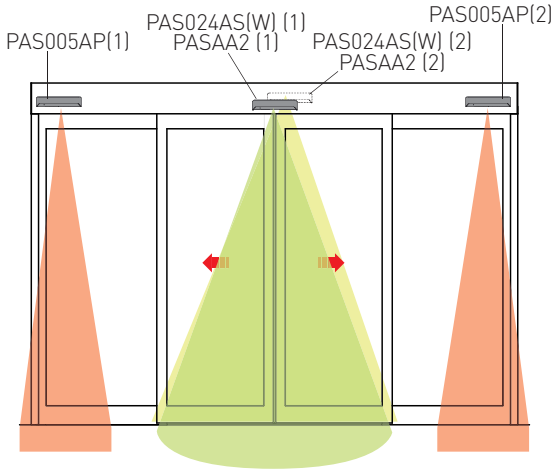
**NB:** consider the weight of a single door wing.

Attention: an incorrect setting of the dip with respect to the weight of the door leads to an incorrect speed and consequent operation inconsistent with Low Energy use.

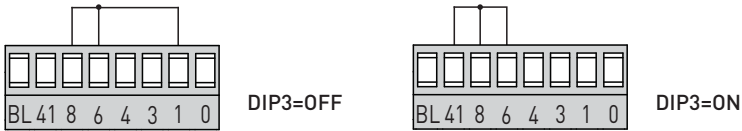
 <b>DIP "WEIGHT"</b>					
DIP1	DIP2	DIP3	Weight of a door wing	Opening speed	Performance
OFF 	OFF 	OFF 	Up to a max 60 kg (1 door) or 2 x 40 kg (2 doors)	0,40 m/s	Maximum performance, NO Low Energy
ON 	OFF 	OFF 	Up to 25 Kg	0,36 m/s	Low energy performance
OFF 	ON 	OFF 	From 26 → 30 kg	0,34 m/s	
ON 	ON 	OFF 	From 31 → 35 kg	0,31 m/s	
OFF 	OFF 	ON 	From 36 → 40 kg	0,29 m/s	
ON 	OFF 	ON 	From 41 → 45 kg	0,27 m/s	
OFF 	ON 	ON 	From 46 → 50 kg	0,26 m/s	
ON 	ON 	ON 	From 51 → 60 kg	0,24 m/s	

 <b>DIP "WEIGHT"</b>					
DIP1	DIP2	DIP3	Weight of a door wing	Closing speed	Performance
Any configuration			Up to a max 60 kg (1 door) or 2 x 40 kg (2 doors)	0,20 m/s	Low Energy performance

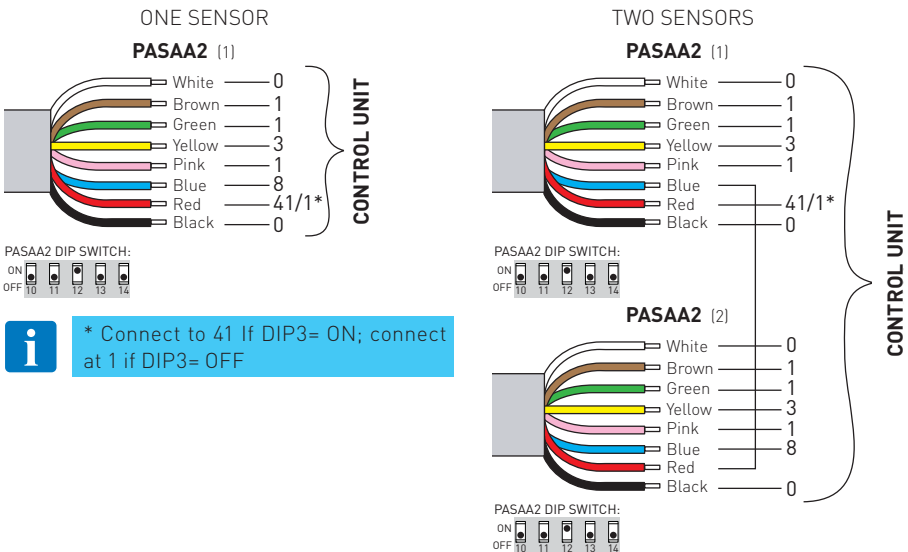
# 11. Connection examples



## 11.1 No safety sensor

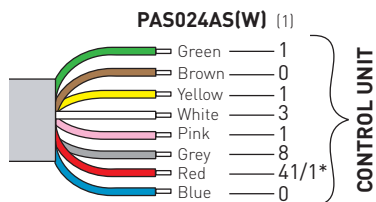


## 11.2 Opening and safety sensors (1 and 2)



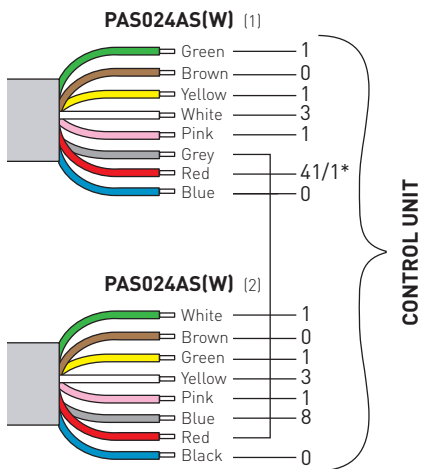
**i** \* Connect to 41 If DIP3= ON; connect at 1 if DIP3= OFF

ONE SENSOR

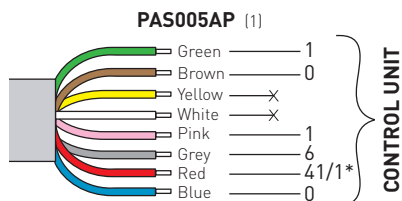


\* Connect to 41 If DIP3= ON; connect at 1 if DIP3= OFF

TWO SENSORS

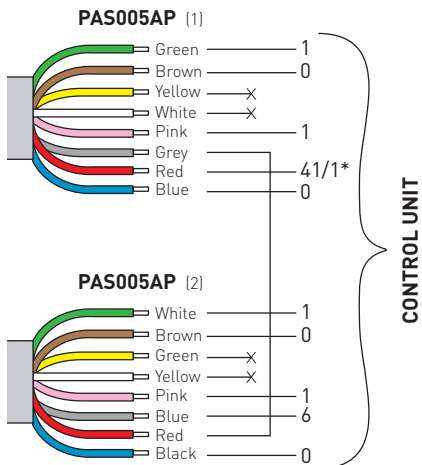


ONE SENSOR



\* Connect to 41 If DIP3= ON; connect at 1 if DIP3= OFF

TWO SENSORS



## 12. Start-up

- Connect the accessories;
- Make a jumper on the safety contacts 1-8 and 1-6 ( 41-8 and 41-6 if DIP3= ON) on the control panel if not used;
- Reconnect the mains power supply to the automation;
- Enable the trimmer/dip switches adjustment (See paragraph 9.3);
- Select dips 1, 2, 3 and the trimmer TC based on the desired operation (See paragraph 9.3);
- Select dip "weight " 1, 2, 3 based on the wing weight if you want to use the automation with LOW ENERGY performance (see paragraph 10).

**WARNING:** the control panel performs an automatic RESET on each start and the first opening or closing manoeuvre is performed at low speed allowing the automatic self-learning of the stop positions (acquisition).

- Check that the door is operating correctly with a further opening command.
- Check the operation of the connected accessories.
- If the automation encounters an obstacle during closure, it is detected and the automation opens again.
  - If the automation encounters an obstacle during opening, it is detected and the automation stops. If the obstacle is detected three times consecutively, it is considered as the new stop until it is removed.
- The automation is equipped with the Push&Go/Pull&Close function. The motorised opening or closing operation is activated when the door is pushed.



If the automation is not powered, it is possible to slide the doors manually but only by moving them slowly.

## 13. Routine maintenance plan

Perform the following operations and checks every 6 months, according to the intensity of use of the automation.

Without 230 V~ power:

- Clean the moving parts (the carriage guides).
- Check the belt tension.
- Clean the opening and closing sensors (if present).
- Check the stability of the automatic system and make sure that all screws are correctly tightened.
- Check the alignment of the door wing and the stop position.

Turn on the 230 V~ power:

- Check the stability of the door, and make sure it moves smoothly.
- Check that all control functions are operating correctly.
- Make sure the opening and closing sensors are working correctly (if present).
- Make sure the installation complies with the current regulations and the essential requisites laid down by the relevant authorities.



**NOTE:** for spare parts, see the spares price list.



Only use original spare parts for repairing or replacing products.

The installer must supply all information concerning the automatic, manual and emergency operation of the motorised automation or gate, and must provide the user with the operating instructions. The installer must prepare and keep a maintenance record showing all the routine and extraordinary maintenance work carried out.

